

Operations Team Meeting Summary May 29, 2007

The call convened at 2:00 PM ET. The following members were present: Rob Andrews, Dave Donaldson, Jason Didden, Dick Brame, Megan Caldwell, Allen Bingham (For Bob Clark), Guillermo Diaz, Gary Shepherd, Cindy Thomson, Rob Kramer, Ron Salz.

The Marine Recreational Improvement Program, Operations Team convened via conference call on May 29, 2007. The objectives of the meeting were to discuss the ESC's response to the work plan, review proposed membership of the work groups, and discuss the kickoff workshop.

Review ESC Meeting

Rob Andrews attended the ESC meeting on Thursday, May 24 to present the draft work plan. The ESC approved the plan and commended the Operations Team on their efforts.

Discussion of Work Group Membership

R. Andrews is working with Forbes Darby (Communications and Education) to develop a pool of constituents for possible work group (and subgroup) membership. Forbes is drafting a memo for John Boreman to send to state directors soliciting their recommendations for industry participants. The memo will be sent to the Operations Team for review prior to it being sent. The team reviewed the proposed membership for all of the groups and discussed possible additions and deletions. R. Andrews will update the spreadsheet and distribute an updated version to the team by Wednesday, May 30. R. Andrews hopes to provide the OT membership recommendations to the ESC by Friday, June 1. Recommendations for industry participation will not be included at this time.

Discussion of Kickoff Workshop

The ESC supports the proposed July kickoff workshop to initiate the survey redesign efforts. Tom Gleason, the executive secretary for the ESC, is working on identifying possible dates. R Andrews has submitted OT member's availability to Tom.

Several items, including standard operating procedures and communications among work groups need to be discussed and finalized prior to the workshop. R. Andrews suggested that OT members think about some of these issues over the coming weeks. We can have a conference call in a couple of weeks to discuss the workshop in greater detail.

Being no other business, the meeting adjourned at 3:00 ET.

Action Items

1. R. Andrews will update the work group recommendations and distribute to the team (COB May 30).
2. R. Andrews will distribute the memo to state directors soliciting recommendations for industry participation (TBD).

